

# **The Annual Quality Assurance Report**

## **(AQAR) of the IQAC**

<b>Name of the Institution</b>	<b>Year of Report</b>
<b>Adv. Sitaram (Bababhau) Anandramji Baheti, Arts Commerce &amp; Science College, Jalgaon (M.S)</b>	<b>2004-2005</b>

### **Part A:-**

**What is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and what is the out come by the end of the year?**

The Peer Team of NAAC visited our college on 4<sup>th</sup> & 5<sup>th</sup> February 2004. The Peer team pointed some commendable remarks in the year IQAC desire to focus and implement these points in the academic year 2004-2005.

1. Encouragement in sports activities.
2. Industrial visits.
3. Earn while you learn facility.
4. Provision of hostels reprographic facility and a language laboratory.
5. Performance evaluation by the students on regular basis.
6. Introduction of PG course.
7. Establishment of NCC Unit.

### **Part B :-**

#### **1) Activities reflecting the goals and objectives of the Institution :-**

Increasing the standard of Higher Education is the motto of our Institution. Various efforts were made by the college after accreditation in the year 2004-2005.

#### **2) New academic programmers initiated (UG and PG) :-**

New course initiated during the academic year 2004-05

At F.Y.B.Com Level – Statistics & Operation Research  
Secretarial practice & Co. Mgt.

At T.Y.B.Com Level – Production & Material Management

These courses are started permanently on no grant basis but approved by the State Government and affiliation granted by North Maharashtra University, Jalgaon. Computer department started various courses likewise MS-CIT, Advance Diploma in Computer Software System Analysis & Application as well as various short term certificate courses in computer basic & programming. These courses are self financing courses and approved by Maharashtra State Technical Education Board.

### 3) Innovations in curricular design and transaction:-

The computer department of our college has designed the curriculum for various short term courses such as A.D.C.S.A.A D.CP, certificate courses in computer basic Office Automation, Desk Top Publishing, Internet, Technologies, Visual Basic, Oracle 8.1, Diploma in Java, E-Commerce, Diploma in computer Programming and Application as well as short term courses i.e. fun with computer, play with computer, draw with computer, friendship with computer. MS-CIT is an introductory course in Information Technology. The 132 hours course is comprises of theory as well as hands on practice in lab. Maharashtra Government has recognized the MS-CIT course which is mandatory for all government service as per the govt. MS-CIT certificate is a prerequisite for MPSC examination. This course is being offered by Maharashtra Knowledge Cooperation Ltd (MKCL) through it's recognized centers only –MSBTE and their dual certificate will be granted to successful learners.

### 4) Inter –disciplinary programmes started:-

i) Environmental Science -

Environmental Science is compulsory subject at F.Y. Level and this course is inter-disciplinary.

ii) General Knowledge :

This is the compulsory paper for all faculties at S.Y. Level. There are 13 units related with different topics & subjects and all the faculty members are continuously involved.

### 5) Examination reforms implemented: -

The college has to implement and following examination pattern as suggested by the university and framed by N.M. University in this regards.

### 6) Number of Candidates Qualified NET/SET:-

One teacher in Defense Studies has passed NET Exam and one teacher in Marathi has passed SET Exam.

Total numbers of NET/ SET passed are two.

### 7) Total number of seminars/workshop conducted: -

The college has conducted three days state level workshop in “Research Methodology” in commerce and social sciences funded by U.G.C. on 16,17 and 18 March 2005.

### 8) Research Projects:-

a) Newly Implemented = Nil

b) Completed = Nil.

a) Minor Research Projects are submitted by two lectures :-

Name of Lecturer	Title Of The Research Project
i) Prof. S. T. Patil	Study of the Role played by Govt. servants society in the development of saving habits among the salaried person's in Jalgaon District.

ii) Prof. Mrs. S. S. Mungad	Role of Women entrepreneurs in Jalgaon M.I.D.C.
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**9) Patents generated, if any:-**

Nil

**10) New collaborative research programmes :-**

Nil

**11) Total Research Grants received from various agencies :-**

Rs. 70000 received from UGC to conduct State Level Workshop in Research methodology in commerce & social sciences accordingly workshop was conducted on 16,17, & 18<sup>th</sup> march 2005.

**12) Number of research scholars:-**

Nil

**13) Citalian index of faculty members and impact factor:-**

Nil

**14) Honors Awards to the faculty:-**

- 1) Principal Dr. Anil Lohar – award  
- Appreciation letter
- 2) Prof. S. M. Kogta
- 3) N.S.S. Unit awarded Gram Panchayat Mamurabad for the best work during special winter camping Programme.

**15) Internal resources generated:-**

Computer department started courses including MS-CIT.  
Ujwal Test Series was conducted by our college and the total gain from this test series is Rs.34100.

**16) Details of departments getting SAP/COSIST/DST FIST etc assistance/  
recognition:-**

Nil

**17) Community Services:-**

- i) N.S.S. Activities :
  - \* Poster competition on literacy.
  - \* Public health care
  - \* Anti dowry movement was celebrated.
- ii) On every Saturday night meditation & religious Programme is conducted in our college as Upasana (Aniruddha Babu) which is free of cost.
- iii) Tsunami rally was arranged by our college for economic help on 18-1-2005.
- iv) Environment pollution rally was arranged by college students.

- v) Street dramas on various burning topics like anti-dowry movement, draught condition in Maharashtra, public health, save a drop of water, etc.
- vi) World Anti Aids day was celebrated on 1-12-2004.
- vii) Communal harmony fortnight was celebrated on 4-9-2004.
- viii) Premises were provided for the marriage ceremony i.e. Samuhik Vivah, shimpi community.
- ix) College premises and play ground is available for Kabaddi tournaments at inter Collegiate and University tournaments.
- x) On women health & their problem a guest lecture and one-day seminar was arranged for female students and women in Jalgaon city by Dr. Vishakha Garg.
- xi) College building is made available for various state govt. examination such as MS-CIT, UPSC, MPSC, Railway recruitment exam. etc.
- xii) 24 hrs Reading room facility provided to the students appeared for C.A. Exam.

**18) Number of Teaching and officers newly recruited:-**

Nil

**19) Teaching –non teaching staff ratio:-**

- a) On Grant Basis :  
Ratio of teaching & non-teaching staff 8.8
- b) On No Grant Basis :
- c) Ratio of teaching & non-teaching staff 8:2

**20) Improvements in the library services:-**

- i) Reading room facility.
- ii) Computerization of library.
- iii) Separate section of general knowledge books & for computer examination.
- iv) Books are provided for advance learners.

**21) Number of books /journals subscribed and their value:-**

Total no. of Books	291	51349
Total no. of Magazines	10	3087
Total no. of Journals	01	1000
<b>Grant / Total</b>	<b>312</b>	<b>55436</b>

**22) Number of courses for which student assessment of teachers is introduced and the action taken on student feedback:-**

T.Y.B.A      5 courses x 10 students = 50  
 T.Y.B.Com    6 courses x 10 students = 60  
Total      = 110

Action taken on student's feedback.

Department meeting are held with students along with principal of the college after principal's discussion suggestions are carried out for further discussion.

**23) Unit cost of education:-**

Rs. 11237/-

**24) Computerization of administration and the process of admissions and examination results, issue of certificate:-**

Pay sheets, admission list and self financing courses, certificates of various courses are computerized.

**25) Increase in the infrastructural facilities:-**

Gymkhana, N.S.S.. room, Ladies room, Staff common room, Computer laboratory are newly prepared during the academic year.

**26) Technology up gradation:-**

Internet connectivity supported by UGC.

Online examination of I.T. for college students as well as e-mail service is available in computer laboratory.

**27) Computer and internet access and training to teachers and students:-**

10 days internet training Programme for college teacher & students.

**28) Financial aid to students :-**

- i) Fee Concession to poor students.
- ii) T.A. / D.A. to the student participated in sports activities & extra curricular activities.
- iii) Management, Members also provided financial help to poor boys.
- iv) Various Govt. schemes and scholarships are made available to students.

**29) Activities & support from the Alumni Association:-**

Nil.

**30) Activities and support from the parent teacher association:-**

Parents-teachers association is established for higher secondary classes level.

**31) Health services:-**

- i) Medical check up camp is organized.
- ii) Blood donation camp was organized two times in a year.
- iii) First Aid Box, Health Center and Panel of Doctors are available in college premises.

**32) Performance in sports activity :-**

Gymkhana Activities:

- i) Our student is selected as a captain of kabaddi tournament of North Maharashtra University Jalgaon.
- ii) Three students were selected for inter university kabaddi tournament.
- iii) Our student is selected for inter University Table tennis tournament and represented through North Maharashtra University, Jalgaon.

- iv) Our student is selected for inter University Power Lifting tournament through North Maharashtra University, Jalgaon.

**33) Incentives to outstanding sports persons:-**

Best player award  
Cash prize.  
Kits are provided.  
10 grace marks are given.

**34) Student achievements and awards:-**

5 students were involved in Youth Festival conducted by NMU Jalgaon and 6 students participated in state drama competition.

**35) Activities of the guidance and Counseling unit:-**

Psychology department organized psycho-testing program in Baheti High school for slow learners. Counseling is available in this campus.

**36) Placement services provided to students:-**

Placement services are not available but campus interviews are undertaken. Three campus interviews are held and 2 students are selected under career guidance cell. Employment news are available in library Paper cutting activity is continuously done in college. Literatures are available in the college Library. All the students are informed through notice board.

**37) Development Programme for non teaching staff :-**

Computer training Programme during vacation period is implemented by computer department.

Yoga classes and Meditation program is available in college premises.

**38) Any other relevant information the institution wishes to add :-**

List of the program conducted during the academic year 2004-2005 as follows

**1. Programmes conducted by Vivek Vahini :-**

Various programs were conducted by Vivek Vahini & N.S.S unit in respect of water conservation superstition, Vyasanmukti Gram Abhiyan Yojana. Hhagandari Gav Mukti Yojana etc.

**2. Siddharth mandal Activities :-**

Inaguration of Siddharth mandal by Principal Dr.M.S.Pagare.

- A Guest lecture was arranged on employment opportunities for college students by the Director District Industries centre Jalgaon.
- Scholarship is given to the backward class standards and set of books to the economic backward students.

**3. Psycho testing program :-**

Psychological counseling is provided by psychology department. Teachers and students provide an insight and provide solution about today's problem of youth study i.e. –psychology counseling for failure students in standard X & XII, short term computer courses are provided to the needy & poorer students.

Psychological testing intends to provide an insight about real life, self interest aptitude and career opportunities and it's relevant to make them filling fittest for survival in this growing world.

4. **Value Education :-**

Value education is provided to the students by English Department.

## **Part C:-**

**Explain the plans of education for the next year –**

- 1) To establish competitive exam and career guidance cell
- 2) To establish functional English laboratory
- 3) To conduct state level debate competition
- 4) To Publish students magazine
- 5) To Provide wide range of option to students
- 6) To arrange programmes to inculcate social and cultural values
- 7) To introduce self employment courses

**(S.T.Patil)**  
Name & Signature of the  
Co-ordinator IQAC

**(Dr.Anil Lohar)**  
Name & Signature of the  
Chairperson QAC

**Krida Rasik Education Society's**

**Adv. Sitaram (Babanbhau) Anandramji Baheti Arts,**

**Commerce & Science College, Jalgaon**

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**Year - 2004-2005**